

27 May 2004

Dear Councillor

**DEVELOPMENT CONTROL COMMITTEE**

A meeting of the Development Control Committee will be held at the Council Offices, London Road, Saffron Walden, on Monday 7 June 2004 at 2.00 pm.

**Unfortunately parking for visitors is not available. The map overleaf shows public car parks which are all within 5 – 10 minute walk from the office.**

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

Prior to the meeting members will inspect the sites of the following applications:

**THE BUS WILL LEAVE THE SAFFRON WALDEN OFFICE AT 11:30am**

12.00 noon	0103/04/FUL Great Hallingbury – 8 guest bedrooms and parking – Great Hallingbury Manor for Mr F P McGarrigan.
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**A LUNCHTIME BUFFET WILL BE PROVIDED**

**A G E N D A  
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 17 May 2004 (attached).
- 3 Business arising.
- 4 Applications withdrawn.
- 5 Schedule of Planning Applications.
- 6 Use of Swan Meadow Car Park on days of site visits.

- 7 Appeal decisions
- 8 Enforcement of planning control progress report
- 9 To arrange site visits, if any.
- 11 Any other items that the Chairman considers to be urgent.

*At the discretion of the Chairman, agenda items and planning applications may be taken out of the order in which they appear on the papers.*

To:- Councillors E C Abrahams, P Boland, W F Bowker, C A Cant, J F Cheetham, K J Clarke, **R J Copping**, C M Dean, C D Down, R F Freeman, E J Godwin, J I Loughlin, J E Menell and A R Thawley.

Enc: Minutes of the meeting held on 17 May 2004  
Reports as listed on agenda

Lead Officer: John Mitchell (01799) 510450  
Committee Officer: Maggie Cox (01799) 510369

## **MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council Offices at Saffron Walden and Great Dunmow.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550.